

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 9th September 2015 at 7.30 p.m.

Present: Cllr. S. Dickens, Vice- Chairman (chaired meeting)

Cllr. M. Bailey
 Cllr. F. Morris
 Cllr. V. Murray
 Cllr. K. Roberts
 Cllr. M. Williamson

Also present: Deborah O'Brien, Parish Clerk; District Cllrs L. Monger & S. Renshell (Later); County Cllr J. Chilver (Later); David Lett of Bucks Community Enterprise & Stewkley Enterprise Agency.

Remarks before the meeting:

Mr David Lett addressed the Parish Council to explain how the Enterprise Agencies assist with devolved services for grass cutting and Parish maintenance whilst giving employment to young people utilising the budget allocations the Parish could receive from Bucks CC. It was agreed that he would draft a budget proposal for Padbury, taking in to account the volume of grass cutting, hedge maintenance etc. that would need to be undertaken. The Parish Council will then consider this at their next meeting.

40.0 Apologies

Members noted that there were apologies from Cllr. McGahey

41.0 Resignation of Councillor

Members noted and **RESOLVED to** accept the resignation of Chairman, Councillor David McGahey who is relocating. A letter of resignation has been received by the Clerk who will in turn notify the Monitoring Officer at AVDC and give notice that a Casual Vacancy has arisen. (S87 (2) LGA 1972). Notices will be placed on the noticeboard and website advising the electorate of this.

A new Chairman will be elected at the October 13th meeting.

42.0 Declarations of Interest – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites, and Cllr Murray declared a Pecuniary Interest in West Bourn.

43.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 14th July 2015 PPC/03/1516 – Cllr Roberts signed after a spelling error was corrected.

44.0 Sports Field, Play Area & Woodland

44.1 Members noted that the Football Club Chairman, Mr McHenry has responded to the deferred decision regarding the cricket wicket. **RESOLVED that** the PC questions the need to play on the area of grass where the artificial wicket is located and as such, is unwilling to pay for the removal of the wicket. Should Padbury FC continue to use that part of the pitch - it is at their risk. Clerk to advise Mr McHenry.

44.2 Members noted that the Football Club has requested that a purchase by them of portable floodlights is included on the PC insurance policy. **RESOLVED that** the PC will not include the

insurance on the Parish policy although it is amenable to the storage of the units under the Football Club's policy and at the FC's risk.

- 44.3 Members noted that Moretonville FC still has not made payment for their unauthorised usage of the pitches and facilities. (£100.00) The Clerk has written to them on 5 occasions.
- 44.4 Members **RESOLVED to** approve to cutting of the sports field hedges (approved between meetings). It was noted that a footpath light has been damaged. Clerk to arrange for Chiltern Construction to inspect and quote for repair at hedge contractor's cost.
- 44.5 Marquee & Insurance Claim – members noted that a payment of £5,598.41 has been received in respect of the insurance claim. Expenses to be deducted from this include: £999.68 roof repairs; £120.00 electrical conduit repairs; £42.71 insurance premium; withholding of £500 towards the cost of restoring the weather vane/future premium increases; £250 Excess insurance charge. **RESOLVED that** the balance of £3,686.02 will be refunded to the Marquee Committee in respect of the original grant.
- 44.6 Members noted that Anglian Water has revised the bill issued in error to £90.51.
- 44.7 Millennium Wood – Coppicing and maintenance – It was agreed that Cllrs Dickens, Morris & Murray would inspect the area in October to determine work needed.
- 44.8 Members **RESOLVED to approve** the removal of part of a hedge between the Playing Field & 73 Springfield and replacement with fencing (at resident's expense and with restoration of area)

45.1 Planning Applications received from AVDC:

- 15/02505/APP Michaelmas House, Main Street - Single storey rear extension, insertion of ground and second floor windows to Southwest elevation and insertion of Juliet balcony to existing rear elevation – members are asked to ratify their decision taken between meetings - **RESOLVED that** there are no objections as submitted (Taken between meetings)
- 15/02820/APP Folly Farm, Winslow Rd – Installation of Shepherd's Hut for tourist accommodation – **RESOLVED that** there are no objections as submitted

45.2 Planning Decisions made by AVDC – members noted:

- 15/01428/AOP Land adj West Bourn – Application for outline planning permission with all matters reserved for the erection of 15 houses and bungalows (five of the dwellings to be affordable housing – Outline Permission Refused
- 15/01895/APP The Granary, Manor Close – Erection of rear Orangery – Approved
- 15/01867/APP Fair View Lower Way - Conversion of roof space to create first floor with dormer to south west elevation; two storey side extension with dormer window and two storey rear extension, insertion of rooflights and single storey front extension to existing dwelling. Erection of new dwelling with integral garage – Approved
- 15/01660/APP – Padbury C of E School - Single storey extension to provide a multi-purpose Hall, reception office and entrance lobby – Approved
- 15/01216/APP - Former Garages Rear Of Nos. 23-25 Old End - Demolition of existing garages and the erection of a new, detached cottage and associated works - Approved

45.3 Other Planning issues – members noted:

- Bloor Homes Development Proposal – Bloor hosted a further consultation at the Pavilion on 28th July. There is no sign of a formal application yet.
- 15/02671/AOP Steeple Claydon – proposed 95 dwellings – Cllr Roberts is to draft an objection on behalf of the Parish.
- 15/02532/AOP Gladman's planning application – Cllr Monger gave an update.
- Members noted a request to call in application 14/02601/AOP - (Land To The West Of Castlemilk, Moreton Road Buckingham)
- Cllr Roberts updated the PC regarding a briefing meeting at AVDC regarding Neighbourhood Planning which he attended with the Clerk. Presentations were previously distributed via e-mail.
- NDP - Cllr Roberts advised a delay due to the uncertainty regarding made plans but is now proceeding.
- **RESOLVED to** approve the final version of the Developer's Legal Protocol dated 8th September 2015 which will be included on the website.

- 14/02601/AOP Buckingham - AVDC officer recommendation on application in emerging NP area – Cllr Roberts updated Councillors.
- Padbury Settlement Audit Assessment – **RESOLVED to accept** amendments to bus route descriptions. Clerk to submit to AVDC.

46.0 Finance

46.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 7341.84 (as at 31 st August 2015)
Barclays Community Current a/c xxx959	£ 8750.45 (as at 31 st August 2015)
Barclays Reserve savings a/c xxx909	£ 13004.67 (as at 31 st August 2015)
Barclays Play Area a/c xxx970	£ 2255.47 (as at 31 st August 2015)
Barclays Millennium Wood a/c xxx198	£ 2500.00 (as at 31 st August 2015)

46.2 **RESOLVED to** make the following payments:

Between meetings:

Npower - £516.59 (£430.40 + £86.10 VAT) Pavilion electricity D/Debit
 R. Dickens - £258.60 (£215.50 + £43.10 VAT) tractor repair – cheque 101684
 JDB Plumbing - £65.00 – water leak cheque and tap repair – cheque 101685
 H. Paxton - £240.59 – June mowing & maintenance – cheque 101686
 E-on - £165.30 (£137.75 + £27.55 VAT) – qtlly maintenance streetlights – cheque 101687
 D. O'Brien - £218.10 (August Salary £230.90 less £12.80 PAYE) - cheque 101688
 HMRC - £12.80 – August PAYE – cheque 101689
 Complete Weed Control - £384.00 (£320 + £64 VAT) sportsfield – cheque 101690
 Npower - £189.72 (£158.10 + £31.62 VAT) – May MPAN 1 - cheque 101691
 Npower - £6.12 (£5.10 + £1.02 VAT) – May MPAN 2 - cheque 101692
 Npower - £183.59 (£152.99 + £30.60 VAT) – June MPAN 1 - cheque 101693
 Npower - £5.94 (£4.95 + £0.99 VAT) – June MPAN 2 - cheque 101694
 Anglian Water - £90.51 – pavilion water 2/4/15-22/7/15 – D/Debit

To be paid at meeting:

D. O'Brien - £232.29 (Sept salary £230.90 less £12.60 PAYE; stamps £6.48; Paper £3.03; Phone £4.48) – cheque 101695
 HMRC - £12.60 – September PAYE – cheque 101696
 Carters General Builders - £1,199.62 (£999.68 + £199.94 VAT) – pavilion roof repair – cheque 101697
 A Picketts - £120.00 – repair electrical conduit at Pavilion – cheque 101698
 Npower - Npower - £189.72 (£158.10 + £31.62 VAT) – July MPAN 1 - cheque 101699
 Npower - £6.12 (£5.10 + £1.02 VAT) – July MPAN 2- cheque 101700
 Lynch Gdn Services - £80.00 – July play area mowing – cheque 101701
 AVDC - £200.00 – Play Around the Parishes – cheque 101702
 AVALC - £20.00 – Annual subscription – cheque 101703
 E-on - £3308.40 (£2,757.00 + £551.40 VAT) – 3 replacement heritage streetlights) – cheque 101704

46.3 **RESOLVED to note** the following income:

Interest - £6.13 Santander a/c; £0.49 Barclays Savings a/c
 Millennium Wood Account - £200.00 (July & August)
 Padbury Pump Advertising - £147.00
 Hiscox Insurers - £5,598.41 – insurance claim
 Padbury FC - £300.00 July – Sept fees

46.4 Income and Expenditure reports

RESOLVED to accept the income and expenditure reports of 31/08/15 and bank reconciliations as submitted.

46.5 **2014/2015 Annual Return** - Members noted that the annual return is still awaited.

47.0 Other Parish Council Business

- 47.1 Members noted that LAF funding is not available for refurbishing the bus shelter.
- 47.2 Lower Way Replacement light – members noted that this has finally been installed. A complaint has been received that it is too bright although the wattage is lower than the original bulb. The PC declined to change it.
- 47.3 Pointer’s View wall – members noted that the property owner is aware of the issue and that it is their responsibility.
- 47.4 **RESOLVED to** approve the Model Publication Scheme for available information dated 08/09/15.
- 47.5 **RESOLVED to** renew the Parish Council website – fee (£85.00) due 26/09/15.
- 47.6 Members noted that VAHT will be replacing a dead tree on Springfield
- 47.8 Members noted the results of the Best Kept Village completion
- 47.9 Members noted AVDC’s response to the trees at Lodge Close and that Mr Cadd has been advised
- 47.10 **RESOLVED that** parking at the playing field by Padbury School may continue
- 47.11 Cllr Williamson has agreed to house the box of archives held by Cllr McGahey
- 47.12 **RESOLVED that** following the resignation of Cllr McGahey, the Clerk is to update the banking mandates to reflect the removal of former Cllrs McGahey, Gibbs and McHenry and to add Cllrs Murray & Williamson.

48.1 Aylesbury Vale District Council (AVDC) – nothing to report**48.2 Buckinghamshire County Council**

Cllr Chilver advised that there will be a public consultation regarding the cycleway in Winslow on 22/9 and in Buckingham on 24/9 – details to be sent to the Clerk for display. He also advised that BCC has purchased land for the new Winslow Station. A new school is to be built in Winslow. A public consultation will take place regarding the next Budget. The repairs to Old End & Church Lane are now scheduled for next year.

49.0 Correspondence – members noted circulated in between meetings via e-mail:

- Parish Councillor Training Event
- 2015 Best Kept Village Competition results
- Rural Services Network updates
- IMPORTANT CLIENT ANNOUNCEMENT - Came & Company Local Council Insurance Brokers
- Buckingham local area devolution offer of support
- Padbury School parking thanks & request
- TfB Open House invitation & August News
- AVDC new website
- TfB Proposed Temporary Road Closures - Various Roads in Various Parishes
- MyBucks August & September 2015
- NALC F05-15 Financial Briefing – Financial Compensation scheme for Parishes
- Buckingham Local Area Forum budget (see under PC business)
- BALC - Grants and Funding notice
- BCC Transportation Devolution **meeting 18th September 9am** Southcourt
- AVDC & Neighbourhood Plans
- Padbury Settlement Audit Assessment
- Buckingham Local Area Forum - date of the next meeting 29 Sept 2015
- AVDC Allowances for Town and Parish Councillors
- AVDC Invitation to Church Service to Commemorate HM The Queen becoming the longest serving Monarch
- Aylesbury Magistrates' court closure – **consultation until 8th October 2015**
- AVDC Economic Development Priorities
- Bucks Local Transport Plan – consultation until 6th September
- LTN 56 - the provision of play and sports equipment on village greens
- Buckingham and River Ouzel Internal Drainage Board - Watercourse Maintenance

50.0 Highways & other

- Members noted that repairs to Springfield have taken place.

51.0 Date of next meetings – Padbury Parish Council

RESOLVED to note that the next meeting dates are:

- 13th October 2015
- 10th November 2015

52.0 COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore **RECOMMENDED**, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

52.1 Members reviewed the Clerk’s Annual Appraisal and Salary. **RESOLVED that** the Clerk is awarded a salary scale increase from SCP25 to SCP26 as of 1st October 2015.

Signed Date
Chairman